

TOWNSHIP OF CEDAR VALLEY

6 Dec 2021

MINUTES

1. **Call to Order**

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|--------------------------------------|-------------|---------------|
| 2. Roll Call of Board Members | Vice Mayor | Corey Timmons |
| | Treasurer | Debbie Shore |
| | Trustee CVW | Thomas Trello |
| | Trustee CVW | Jerry Cole |
| | Trustee CVE | Jayne Hill |
| | Trustee CVE | Vacant |
| | Town Clerk | Vacant |

3. **Hearing from residents:** Kim Hamilton (President of CVW Foundation) explained why the park plots were marked and stated that the contractor will be leveling soon, additionally stated that the dirt purchased has been dwindling.

Vice Mayor Timmons gave update on communication in Carla Johnson absence, discussed possible (Leave a Book take a Book stand) as another communication outlet. Also, possibly place monthly newsletter that Jan Hixon is doing in same location for distribution

4. **Reviewing of Minutes (Sept 2021)** Minutes were reviewed, Trustee Jerry Cole made motion to approved minutes. Trustee Jayne Hill 2nd motion, all board members were in favor and motion was approved
5. **Treasurer Report** Treasurer Debbie Shore briefed monthly financial report, Kim Hamilton asks if (TSET) funds would be available for park project. Trustee Debi Shore discussed annual training requirement for Treasurer and requested \$65.00 membership fee paid OML. Request was voted on and approved. Trustee Debi Shore discussed annual financial audit will be submitted by Dec 2021 Trustee Jayne Hill made motion to approve report, Trustee Jerry Cole 2nd motion, all board members were in favor and motion was approved

Old Business

1. **Trustee Jerry Cole briefed possibly new Ordinance 20212-0913 (Contractor Liability for damage during new construction).** Trustee Cole stated that he would manage/enforce ordinance.

Multiple questions were asked, and lengthy discussion followed on clarification of meanings and board members requested that attorney review and update, then send to board member for review. Vice Mayor Timmons tabled until Jan 2022 meeting

2. **Planning Meeting Discussion** Vice Mayor Timmons requested dates to be set for future meeting and members have mission statements and goals prepared prior to meeting. Dates were not set but Mayor will set and send by email to members
3. **Discussion of Monthly Meeting Location** Vice Mayor Timmons stated that after discussion with CVE management it would better board to keep meeting place at CVW.
4. **Storage Solution for Town records** Graciously Jeff Martin has offered temporary storage location in the golf starter building located CVW, if entry is required, keys to enter building are in pro shop.
5. **REAP Grant update** Trustee Trello briefed that REAP road grant was approved for \$76,578.00 and acceptance letter will be submitted to ACOG and repairs will be completed July 2022. (Location of repairs will be placed on CV website)

New Business

1. **2022 Board Meeting Schedule introduced** Discussion on dates and holidays Trustee made motion to approve schedule Trustee Trello 2nd all board member in favor and schedule passed
2. **Resignation of Mayor Wieczorek and Town Clerk Deborah Wolek.** Resignations were accepted by board members
3. **Appoints for Interim Mayor, Town Clerk, CVE Trustee positions.** Board member voted on positions
 - **Interim Mayor Corey Timmons approved till general election April 2023**
 - **Town Clerk Kelley O'Conner approved till general election April 2023**
 - **CVW Trustee Mark Sike approved till general election April 2023**

Training through OML will be completed by new appointees within 60 days of selection, reimbursement of any funds for training are available through treasurer

4. **Motion made to Adjourn meeting all members in favor**

