Minutes of Regular Board Meeting

Town of Cedar Valley Board of Trustees

Cedar Valley Clubhouse 6:00 p.m.

July 11th, 2022

1. **Call to Order – Mayor Corey Timmons**

2. **Roll Call of Board Members:**

Mayor	Corey Timmons
Vice Mayor	Tom Trello
Town Treasurer	Debi Shore - absent
Trustee CVE	Mark Sikes
Trustee CVW	Jerry Cole - absent
Trustee CVE	Jayne Hill

   Also attending was Cedar Valley Attorney Samantha Manuel.

3. **Hearing from citizens and Committee Reports:** There were no comments from residents.
   Kathy Sikes, Legislative Liaison, reported on legislative personnel changes because of redistricting. She is making contact with our new representatives.
   Kim Hamilton, President of CV Community Foundation, reported on park improvements and maintenance.

4. **Approval of Minutes (June 6th, 2022)** Minutes were reviewed, motion was made by Mayor Timmons to approve the minutes and seconded by Vice Mayor Trello. Trustees Sikes, Hill, Trello, and Timmons voted aye. No nays. Minutes were approved.

5. **Treasurer Report:** Trustee Jayne Hill presented the June Treasurer report in the absence of Treasurer Shore. Motion was made by Vice Mayor Trello to approve the report and seconded by Mayor Timmons. Trustee Sikes, Hill, Trello, and Timmons voted aye. No nays. Motion approved. A bill was received from ACOG for $ 1,169. This is the Town's membership fee for FY-23. Treasurer Shore will pay this after August 1st. This is included in the budget so no action was needed.

   OLD BUSINESS:

   1. **ARPA Grant Update:** Mayor Timmons and Vice Mayor Trello, ARPA Grant manager, updated the board. The second payment should be received in September of 2022.

2. **Codification Progress Update:** Codification progress was discussed. Attorney Samantha Manuel explained what the firm is currently working on and the process to prepare it for publication.
3. **REAP Grant & Summer Weeds Update:** Vice Mayor Trello is receiving bids on road repairs in Cedar Valley. Two bids have been received and he waiting for one more to come in. These will be paid for with a REAP grant that we will be receiving soon. He has completed two rounds of weed spraying and will probably need to repeat spraying in a few months. Homeowners can help the township by keeping curbs and roads edged and trimmed.
4. **Rental Property on Broadway:** Mayor Timmons reported on neighborhood concerns on rental property not being maintained. Property Management Companies and landlords have addressed the problem.

 NEW BUSINESS:

1. **FEMA Funds**: Mayor Timmons was notified that there were leftover funds in the amount of $239.48 from a FEMA project on Cimmaron Manor. Former Mayor Stan Wieczorek has been in contact with FEMA and will follow up with them. No action was taken at this time.
2. **Replacement Of Town Treasurer**: The Board discussed the current opening of Town Treasurer. Since no one has come forward to volunteer, Attorney Manuel gave several options to fill this position temporarily. A motion was made by Vice Mayor Trello and seconded by Mayor Timmons to ask past treasurer Debi Shore to serve as Interim Deputy Treasurer until a permanent Treasurer can be found. Trustees Trello, Timmons, Sikes and Hill voted aye. No nays. Motion carried.
3. **Ordinance for Special Election**: The Board discussed calling for a Special Election to change the positions of Town Clerk and Town Treasurer from an elected position to appointed positions. A motion was made by Mayor Timmons, seconded by Vice Mayor Trello, to hold this Special Election on August 1, 2022 from 3-5pm at 210 Par Avenue. Trustees Timmons, Trello, Sikes and Hill voted aye. No nays. Motion carried.

    Mayor Comments: Mayor Timmons reported that the City of Guthrie will be terminating the Cedar Valley East trash contract in the near future. Trustee Sikes will gather information on this and report back to the board at the next meeting.

     Motion to Adjourn: Motion made by Mayor Timmons and seconded by Vice Mayor Trello. Trustee Sikes, Trello, Hill, and Timmons voted aye. No nays. Meeting adjourned.

Submitted by Interim Deputy Clerk Jayne Hill