

MINUTES of Regular Board Meeting
Town of Cedar Valley Board of Trustees
Cedar Valley West Clubhouse
May 1, 2023 @ 6:00 p.m.

1. **Call to Order:** Mayor Corey Timmons at 6:01 p.m.

2. **Roll Call of Board Members:**

Mayor	Corey Timmons
Vice Mayor	Tom Trello
Treasurer	Darryl Sinclair
Trustee	Mark Sikes
Trustee	Jerry Cole
Trustee	Jayne Hill
Clerk	Valerie Castle—not in attendance
Attorney	Samantha Manuel

3. **Public Comments: None**

4. **Committee Reports:** Kim Hamilton, CV Community Foundation President, sent a report on the June 10th Community Foundation Golf Tournament. Forms are available at both clubhouses or online to support this worthy cause. Kathy Sikes, Cedar Valley Legislative Liaison, reported she is working on getting designs for welcome and street safety signs for Cedar Valley.

5. **Approval of Minutes (April 4th, 2023)** Motion was made by Trustee Trello to approve the minutes of the Town Hall election meeting and seconded by Trustee Cole. All other trustees said aye. Minutes approved. Cole then made a motion and seconded by Trello to approve the minutes of the April 4th regular meeting. All said aye. Motion approved.

6. **Treasurer Report:** Treasurer Sinclair presented Aril's financial report. With the end of the fiscal year June 30, Sinclair reported he has started the budget process. Trello made a motion to approve, seconded by Cole. All other trustees said aye. Motion approved.

7. **Discussion, Possible Amendment, and/or possible action on progress of AT&T installation of fiber optic lines currently taking place in CV East and West.** AT&T's Chris Alverson, lead contractor and engineer, and Dayne Firth, Ops Manager, were in attendance to answer questions and concerns. They addressed water main breakage, road and property damage. They assured the residents that damage would be fixed. One area of concern was the buckling of asphalt across Hogan. AT&T has contracted with Logan County Asphalt for repairs. Trustee Cole reported residents may contact him at (850) 525-1252 with problems as he is in communication with them. Completion of installation of fiber optic lines is approximately June-July. AT&T may have a signup fair at the clubhouses for residents to get information and signup for service. More information to follow.

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8. **Discussion, Possible Amendment, and/or possible action on progress of paving and repairing roads in CV.** Trustee Trello said repairs of CVW roads are nearing completion. Asphalt overlays will begin soon. Once completed, construction will commence in CV East. ACOG grant funding will cover most of the cost with CV budget covering the remainder.
9. **Discussion and possible action regarding possible action on Codification process for Cedar Valley.** Timmons reports that attorney Manuel is still making edits to codification and will be completed soon. Attorney Manuel explained the printing process and where the documents should be stored.
10. **Discussion and possible action regarding possible action on replacing speed limit signs in Cedar Valley.** Cole reported he is installing new, lowered speed limit signs (25 mph) at CV West entrance and exits. "Welcome to Cedar Valley" signs and street safety signs are being designed. Kathy Sikes will be working with Matt Piearcy as well as others for designs and bids.
11. **Discussion and possible action regarding possible action on progress surveying CV residents on the possible installation of street lights.** Trustee Trello is collecting information on the processes involved in designing, installation and costs of street lights. No action needed at this time.
12. **Discussion and possible action regarding possible action on the 2024 Fiscal year budget for Cedar Valley.** Treasurer Sinclair presented a proposed budget with several suggestions and changes. There was discussion on how to increase revenue. Raising the sales tax from 0.25%, the lowest in the state of Oklahoma, may be necessary in the future. The Hotel and RV lodging tax may also need to be reviewed. This budget will be voted on at the June 5th board meeting.
13. **Discussion and possible action regarding possible action on the current contract with Palmer Law.** Mayor Timmons opened discussion on the current contract and since the codification of ordinances will be completed soon, suggested that the board may want to look at other options for legal services. Attorney Manuel will put together other proposals to review at the June meeting.
14. **New Business:**
15. **Comments by Governing Board members:** Next Board meeting is Monday, June 5th, 2023.
16. **Adjournment:** Motion made to adjourn by Timmons and seconded by Trello. All other trustees said aye.

Submitted by Trustee Jayne Hill