

**MINUTES of Regular Board Meeting**  
**Town of Cedar Valley Board of Trustees**  
**Cedar Valley West Clubhouse**  
**February 3, 2025 @ 6:00 p.m.**

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**The Cedar Valley Board of Trustees want to offer their condolences to Paula Sinclair and her family at the passing of her husband, DARRYL SINCLAIR. Darryl served our town for several years as a Trustee and most recently as our Treasurer. Even as he battled cancer, he attended meetings regularly and faithfully fulfilled his duties to our town. He was a friend and neighbor and he is already greatly missed.**

1. **Call to Order:** Interim Mayor Tom Trello at 6:00 p.m.

2. **Roll Call of Board Members:**

Interim Mayor	Tom Trello
Vice Mayor	<i>Vacancy</i>
Trustee	Mark Sikes
Trustee	Stan Wieczorek
Trustee	Valerie Castle
Trustee	<i>Vacancy</i>
Clerk	Valerie Castle
Treasurer	<i>Vacancy</i>
Attorney	Blaine Nice - Absent

3. **Public Comments:** Ray Pollard of Cox cable was in attendance to provide details on Cox's offer to lay free fiber optic lines in Cedar Valley West. The lines would need to be laid by 10/2026. Trello asked Cox to provide a market analysis.

4. **Committee Reports:**

**Cedar Valley Legislative Liaison** – Kathy Sikes absent.

**The Community Foundation Committee**. Avery Smith advised the board that he will be calling for a committee meeting in the near future to discuss ideas for a park at CV West.

5. **Approval of Minutes:** January Minutes were reviewed. ***Motion*** to approve by Castle and seconded by Wieczorek. All other trustees said aye. Motion approved.

6. **Treasurer Report:** No report today. Trello will fill in as treasurer for the time being and is in possession of Sinclair's files. Trello may reach out to Resident Shore for assistance. ***Motion*** made by Trello to remove Darryl Sinclair from the BancFirst account and to add himself and seconded by Sikes. All others trustees said aye. Motion approved. Board members discussed sending flowers to Sinclair's funeral.

7. **Discussion and/or Action on the following:**

- a. **Cox offer to lay cable for free in CV West.** Ray Pollard, a Cox representative, will be in attendance to provide info and answer questions. Interested residents encouraged to attend. See Public Comment (#3) above.

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- b. April 1 Town Meeting Election process (5 open Trustee seats). Board members discussed details to be included in an election flyer to be mailed to residents. ***Motion*** made by Trello to send out an election flyer and seconded by Wieczorek. All other Trustee said aye. Motion approved. Castle will also post the election flyer to Facebook.
  - c. Need for appointments of a Clerk and Treasurer. Board members agreed that notice of a need for a Clerk and Treasurer should be included in the election flyer.
  - d. Community involvement committees. Wieczorek recommended that committees be formed to involve the community in the following categories: building, planning, activities, legislative liaison, communications. The board agreed to take up the topic after the election.
  - e. Progress of repairs to flooded area at Fairway and Industrial. Resident Bo Martin reported that County Commissioner Mark Sharpton told him that he/Sharpton will put the repairs needed on top of his to-do list.
  - f. Repair of streetlight in CVW and insurance claim re light. Trello talked with OMAG and he will submit pics of damage, and MSL will be here on 2/18 to install backlight shields and nut covers.
  - g. Locations and training on defibrillators. Boxes to house the defibrillators have arrived and now waiting on the defibrillators to be delivered.
8. **New Business:** The board discussed a possible path fix at Watson's Way in CV East. Sikes will talk with the Colbert's re same and Trello will possibly thereafter obtain a concrete company bid. Resident Hill to check with Colbert's to see about use of a room at CV East clubhouse for the April 1 election.
9. **Comments by Governing Board members:** None.
10. **Adjournment:** Motion to adjourn by Trello and seconded by Sikes. All other trustees said aye. Meeting adjourned.

Submitted by Clerk Valerie J. Castle