

MINUTES of Regular Board Meeting
Town of Cedar Valley Board of Trustees
Cedar Valley West Clubhouse
March 3, 2025 @ 6:00 p.m.

1. **Call to Order:** Acting Mayor Valerie Castle at 6:00 p.m.
2. **Roll Call of Board Members:**

Interim Mayor	Tom Trello - Absent
Vice Mayor	<i>Vacancy</i>
Trustee	Mark Sikes
Trustee	Stan Wieczorek
Trustee	Valerie Castle
Trustee	<i>Vacancy</i>
Clerk	Valerie Castle
Treasurer	<i>Vacancy (Tom Trello, acting treasurer, absent.)</i>
Attorney	Blaine Nice - Absent
3. **Public Comments:** None.
4. **Committee Reports:**

Cedar Valley Legislative Liaison – Kathy Sikes reported that she’s meeting people at the State Capitol who might prove to be helpful to our community.

The Community Foundation Committee. Avery Smith absent.
5. **Approval of Minutes:** February Minutes were reviewed. ***Motion*** to approve by Wieczorek and seconded by Sikes. All other trustees said aye. Motion approved.
6. **Treasurer Report:** Trello absent, but provided trustees with the financial report; Castle presented it and will follow up with Trello regarding Trustees’ questions about a couple expenditures. ***Motion*** made by Wieczorek to approve the report and Castle seconded. All others trustees said aye. Motion approved.
7. **Discussion and/or Action on the following:**
 - a. April 1 Town Meeting Election process. Board members reviewed documents to be used for the election (e.g., ballot, candidate affidavit) and restated that the cutoff date for residents to nominate themselves for trustee is March 15. The Town Hall Meeting Election of Trustees is April 1 at 6:00 p.m. at the CVE Clubhouse. Early voting opens at 5:30 p.m. A regular board meeting will take place immediately after the election. Castle presented a proposed Election Agenda to the board. ***Motion*** made by Wieczorek to approve the Election Agenda and seconded by Sikes. All other Trustee said aye. Motion approved.
 - b. Need for appointments of a Clerk and Treasurer. Board members discussed the need to identify residents who may be interested in the clerk and treasurer positions.
 - c. Road repairs needed on Canyon, Cimarron Manor and others. Wieczorek to contact the County Commissioner to discuss needed road repairs. Resident Kathy Sikes

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reported that a left turn lane is being constructed at Hwy 33 and Broadway. Potholes in CVE and CVW need to be identified in preparation for obtaining bids for repairs.

- d. Locations and training on defibrillators. Wieczorek reported that the Red Cross is checking with Stryker to determine when the defibrillators will be delivered to CV. Wieczorek will stay on top of it. Resident Steven Haga has offered to provide training on the defibrillators.

8. **New Business:** None.

9. **Comments by Governing Board members:** None.

10. **Adjournment:** Motion to adjourn by Castle and seconded by Sikes. All other trustees said aye. Meeting adjourned.

Submitted by Clerk Valerie J. Castle